

Campus Security

1. ACCESS

Barriers at both entrances control access to the school site.

The barrier is positioned just after Goulds House, allowing access to the car park without having to operate the barrier. Staff and visitors normally park here and then enter the school on foot.

Day parents drop their children at the new drop off zone opposite Goulds and then swing round to exit the school so that again they do not need to use the barrier.

Using the barrier

(a) With a card

A pass card enables vehicles of authorised personnel to enter the school campus. This card must be shown to the card reader just before each of the barriers.

CCTV videos all traffic passing through the barriers so that the school has a complete record of all vehicles that enter the school.

(b) Without a card

During office hours access can be obtained by pressing a button which connects to the Facilities Office or Reception. Staff are able to raise the barrier to allow access.

Out of office hours staff should contact the SMT On-Call or collect a separate card from their Head of Department.

Exiting the site

At both exits there is a sensor in the road that automatically raises the barrier and allows vehicles to leave the site without having to use a card.

The following have access cards:

SMT

Facilities Manager

All resident staff – extra cards will be available for visitors

Catering

Heads of Department

Access cards can be obtained from the Facilities Manager so that they can be numbered and identified to individual staff.

Any other staff who wish to have an individual card must apply to the Headmaster.

2. BOARDING HOUSES

Each boarding house has CCTV positioned to view the main entrance doors. This records all people who enter or exit the building throughout the day and night.

Each main door has a security lock requiring fingerprint recognition, allowing access to each boarding house to be restricted to relevant individuals.

Each main door has an alarm system fitted which is set by resident staff to be active throughout the night.

All windows are adjusted so that they can be opened for air but do not allow access into or out of the buildings.