

DONATION FORM

Details of Donor (please write clearly)

Title:.....Forename:.....Surname:.....

Address:.....

.....

Postcode:.....Phone:.....email:.....

I would like my gift to benefit (please tick):

Bursaries..... Buildings and grounds..... Wherever the need is greatest.....

Where a preference has been indicated and in the unlikely event that a gift becomes surplus or unusable, the Governors will apply the proceeds for the general purposes of the School in accordance with the regulations of the Charity Commission.

Single Gift

Please find enclosed my cheque for £.....

made payable to Stanbridge Earls School Trust.

(Please complete the Gift Aid declaration below)

Regular Gifts

STANDING ORDER INSTRUCTION

To:.....(Name of your Bank)

Bank Address:.....

.....

Please pay **Stanbridge Earls School Trust**

National Westminster Bank, 27 Market Place, Romsey, Hampshire.

Sort Code: 60-18-46

For the credit of account number: 21041113

The sum of £.....every month/ quarter /year (select)

From my account, number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Sort Code:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Account Name:.....

Beginning on (date):.....until further notice, or until (date):.....

Signature:.....Date:...../...../.....

I want Stanbridge Earls School Trust to treat my gift of £.....and all future gifts made from the date of this declaration, until I notify you otherwise, as Gift Aid donations. **Please note, in order to use Gift Aid you must have paid income or capital gains tax (in the UK) at least equal to the tax that will be reclaimed by Stanbridge Earls School Trust in the tax year.**

Date:...../...../.....

Gift Aid Declaration Form

Name of Charity: Stanbridge Earls School Trust

Details of Donor (please write clearly)

Title:.....Forename:.....Surname:.....

Address:.....

.....

Postcode:.....

I want the charity to treat

(*delete as appropriate)

*the enclosed donation of £.....as a Gift Aid donation.

*the donation of £.....which I made on / / ... as a Gift Aid donation.

*all donations that I make from the date of this declaration until I notify you otherwise as Gift Aid donations.

*all donations I have made for the six years prior to this year, (but no earlier than 6/4/2000) **and** all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid donations.

You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax the charity reclaims on your donations in the appropriate tax year (currently 28p for each £1 you give).

Date:..... / /

Notes:

- 1) You can cancel this Declaration at any time by notifying the charity.
- 2) If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration.
- 3) If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
- 4) If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity, or, refer to help sheet IR65 on the HMRC web site (www.hmrc.gov.uk/charities).
- 5) Please notify the charity if you change your name or address.