

Admissions & Fees 2009/2010



Stanbridge
Earls School



building confidence

achieving success

Admissions

Thank you for reading our Brochure. We hope it has given you a flavour of life at Stanbridge. This booklet describes the admissions process and provides details of fees for the school year starting in September 2009.

The main entry to Stanbridge Earls School is normally at age 11 though children are admitted into other year groups if places are available.

Applications are usually made early in the year of entry. When Local Education Authority funding has been applied for, applications should be made to the School several months before the start date.

For us to assess the suitability of the School for your child we ask you to send copies of:

- **Educational Psychologist's Report**
- **Occupational Therapy**
- **School Reports**
- **Speech & Language**
- **Statement of Educational Needs**

and any similar reports with the completed application form.

To cover administration costs please enclose a non-refundable registration fee of £100, or £300 for non EU passport holders, made payable to Stanbridge Earls School Trust.

If we feel the School is suitable for your child we will contact you to arrange a visit. This will include a meeting with the Headmaster Geoff Link or, in his absence, one of the Deputy Heads, David Durnell or Rob Bailey.

Applicants for whom English is a second language, joining the School in Years 7 to 9, should be fluent English speakers. Those joining in Year 10 should have passed the Cambridge Preliminary English Test and pupils starting in Years 11 to 13 should have passed the Cambridge First Certificate. We strongly recommend that all pupils attend an intensive English Language course in England before starting at Stanbridge Earls (please ask our Registrar for further details).

Overseas parents must appoint official guardians in the United Kingdom before their child joins the School. Guardians must live within a reasonable distance of the School.

Before your child is offered a place at Stanbridge Earls School, a date will be arranged for written and cognitive tests (there is no entrance exam). The results of these tests will determine if your child requires additional tuition in one of our Learning Centres. In some cases we may recommend that your child has a trial period at the School, usually three days and two nights. You will then be asked to sign jointly the Form of Acceptance, which describes all terms and conditions of entry, and to complete a Medical Certificate.

New entrants to the School are required to deposit either:

- (a) A sum of £1,000 if parents reside in the UK, or
- (b) A sum equal to one term's fees if parents reside outside the UK.

Trial Periods - For costs please contact Registrar.

School Fees

The Scale of Fees Operative from 1st September 2009

Registration Fee payable at the time of application:

UK/EU passport holders	£100.00
Non-EU passport holders	£300.00

Fee Deposit:

Set against pupil's final term's expenses

UK Residents	£1,000.00
Overseas Students	One Term's Fees

Boarding Fees:

Years 7 and 8	£7,188.00 per term
Years 9 and above	£8,016.00 per term

Day Fees:

Years 7 and 8	£5,392.00 per term
Years 9 and above	£5,958.00 per term

Overnight Stays:

For day pupils wishing to stay the night	£36.00 per night
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Charges for Additional Optional Lessons

Local Education Authorities and parents please note that the adjacent figures exclude individual, 1:1 tuition in our Specialist Learning Centres.

If, after assessment, these lessons are required, they will be charged at the following rates:

Literacy Skills and Maths Skills per 40minute session (paid in advance)

One individual session per week	£455.00 per term*
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Communication Skills per 40minute session

Band 1	£538.00 per term
Band 2	£1,002.00 per term
Charge for Assessment and Annual Review	£205.00 per review

Occupation Therapy per 40minute session

Band 0	£250.00 per term
Band 1	£500.00 per term
Band 2	£998.00 per term
Charge for Assessment and Annual Review	£205.00 per term

Counselling	£36.00 per session
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Exam Board Entry Fees

GCSE	approx.	£30.00 per subject
AS and A2	approx.	£60.00 per subject

Individual Music Lessons	£25.00 per session
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*to a maximum of 5 lessons per week

School Fees (continued)

The basic school fees cover classroom teaching within small class sizes by highly skilled teachers who are used to handling the demands of children with specific learning difficulties. However, we find that in addition to this the majority of pupils also benefit from some intensive one to one tuition in literacy and/or numeracy skills. Not every child is the same and therefore individual programs need to be arranged which may vary materially from pupil to pupil. We believe that rather than increasing the basic fee, those who consume the services of these departments should pay for them. As a guide, a recent profile of children attending the School showed the following uptake of additional one to one support in literacy and/or numeracy skills:

Number of 1 to 1 Lessons	% of Children Attending the School	2008/09
0	19%	0
1	10%	£455
2	27%	£910
3	15%	£1365
4	16%	£1820
5 and more	13%	at least £2275

In addition to literacy and numeracy skills we can also provide Life Skills, at an additional charge, for those who require it.

Information

Payment of Fees and Expenses

Fees must be paid either on receipt of the termly account or on the first day of the term to which they relate. The preferred method of payment is by Bank Transfer. A credit charge of 2% per month will be added to overdue accounts.

The School operates a scheme for the lump payment of fees in advance. (There are a variety of other schemes for the payment of school fees)

The cost of any additional expenses incurred will be charged termly in arrears. Details will be listed in the Fee Account, to be paid on the first day of term.

Fees Increases

Fees are set by the Governors on an annual basis in the Spring term for implementation at the start of the next academic year. The Governors reserve the right to impose a supplementary charge if there are changes in the inflation rate.

Notice of Leaving

A full term's notice in writing to the Headmaster is required for the withdrawal of a pupil from the School, or for a change from boarding to day status. If such notice is not given, a full term's fees will be charged. This also applies to Individual and Group Optional Lessons.

A place, once accepted in writing, is also liable to the above conditions and the Deposit will not be refunded.

School Fees Protection Scheme

No remission can be made by the School in cases of absence through sickness or accident. Adequate cover is provided by the School's Fees Protection Scheme, details of which are circulated to all parents.

All pupils must participate in our Personal Accident scheme for which a small termly premium is charged. A pupil's personal effects are not covered by the School's insurance.

Travel

The School's travel secretary, Isabelle Majoe, is pleased to offer assistance and advice. Charges for travel costs incurred are invoiced in arrears and included in the next term's Fee Account.

Please address all Fee Enquiries to Brian Taylor, the Director of Finance.



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Stanbridge Earls School Trust is a company limited by guarantee and is precluded by its constitution from operating for a profit.



Stanbridge

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Thank You

for applying to Stanbridge Earls School.

If you require any further information about the School please contact our Registrar, Anne Spicer, who will be pleased to help you.

Stanbridge Earls School, Romsey, Hampshire SO51 0ZS

Telephone: 01794 529400

Facsimile: 01794 511201

Email: admin@stanbridgeearls.co.uk

Visit our website at: www.stanbridgeearls.co.uk

Please send the completed form to The Registrar,
Stanbridge Earls School, Romsey, Hampshire. SO51 0ZS.

Application Form

Please use CAPITALS

Pupil's Surname: _____

Forename: _____

Date of Birth: _____

Home Address: _____

Post Code: _____

Name of Parent or Guardian: _____

Address (if different from above): _____

Phone (Work): _____

Phone (Home): _____

Phone (Mobile): _____

email: _____

Fax: _____

Date of Proposed Entry: _____

Year Group: _____

Present School: _____

Head Teacher: _____

Details of Special Educational Needs: _____

Reports attached (please tick box):

- Educational Psychologist
- Occupational Therapy
- School Reports
- Speech & Language
- Statement of Educational Needs

Registration Fee:

Please enclose a cheque for £100, or £300 for non-EU passport holders, made payable to Stanbridge Earls School Trust. This is not refundable.

Signed: _____ Date: _____

Please note: Acceptance of this form and the registration fee ensures that a place is kept open pending further discussion.

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